

SOLICITATION OF PROFESSIONAL SERVICES

STATE OF NEW JERSEY DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION (DPMC)

DPMC NUMBER: A1403-00
Capital Park
New Jersey State House
Trenton, Mercer County, NJ

The DPMC is seeking to engage the services of a landscape design firm with the objective to design a beautiful passive park with inviting green space that will serve residents, visitors and employees of the State Capitol and downtown Trenton area. The park will be located in back of and compliment the State House Complex in Trenton, New Jersey.

Additionally, security considerations must be included in the design for the park due to its proximity to the State House Complex. Space must also be reserved in the park for a visitor screening building, to be built in a separate project, similar to the one that is under construction in the courtyard area of the front entrance to the State House. The future security screening building will be used to screen visitors to the State House through the legislative office building entrance and not to screen visitors before entering the park.

The scope of work for this project can be obtained via the DPMC web site at https://www.nj.gov/treasury/dPMC/project_major_advertisements.shtml

The consultant shall be a firm prequalified with the DPMC in: **Landscape Design (P013)** with a dollar rating of \$5 Million or greater. The firm shall also have in-house capabilities or identify sub-consultants prequalified in the following disciplines:

1. **Electrical Engineering P002,**
2. **Civil Engineering P005,**
3. **Environmental Engineering P011,**
4. **Estimating/Cost Analysis P025 and**
5. **Security Systems P048**

The proposer should also identify all additional architectural, engineering and specialty consultant disciplines necessary to complete the project as described in the scope of work.

DELIVERY INSTRUCTIONS

Preliminary technical proposals (DPMC 48B) are due to DPMC no later than **2:00 p.m., Tuesday, January 30, 2024** and shall be submitted to William Mahan, Consultant Selection Coordinator, Contracts & Procurement Unit, DPMC, via email to the following email addresses: william.mahan@treas.nj.gov & mariah.greco@treas.nj.gov.

Only Adobe PDF files will be accepted. The file size cannot exceed 20 megs. Hard copies will not be accepted.

Submissions received after **2:00 p.m., Tuesday, January 30, 2024** will not be considered. Only firms currently prequalified with DPMC in Landscape Design P013 with a rating of \$5 Million or greater or have complied with the note below regarding the submission of a firms prequalification application by the date and time listed may submit. All joint venture firms must be separately prequalified in Landscape Design with at least one firm having a dollar rating of \$5 Million or greater.

Please note there is a maximum 40-page limit for preliminary technical proposals (form 48B) submitted for this project. Any information beyond the 40-page limit will not be considered.

Preliminary technical proposal forms (48B) are also available on the DPMC web site at <https://www.nj.gov/treasury/dPMC/forms.shtml>

Please note: all consultant(s)/sub-consultant(s) participating on the project team must be separately prequalified by DPMC in the discipline(s) for which they will be providing professional services. If a firm is not currently prequalified, a completed prequalification application must be received by **Thursday, January 25, 2024, no later than 4:00 PM** in order for a firm to be eligible to submit on this project. Please visit the DPMC website at

<https://www.nj.gov/treasury/dpmc/forms.shtml> to obtain a prequalification application (form 48A) or contact the prequalification unit at (609) 777-4561.

The consultant selection committee for this project will evaluate the preliminary technical proposals based upon:

1. Demonstration of the firm / project team's organization and
2. The firm / project team's experience on projects of a similar size and nature.

The consultant's project approach and implementation plan, schedule, and cost estimating/budget control will be reviewed as part of the full technical proposals which will be submitted at a later date.

Small Business Enterprise Set Aside

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

Note: This contract includes a goal of awarding 25 percent of the total contract value to either a prime or subcontract level. The consultant selected for award must produce copies of notice(s) from the Division of Revenue & Enterprise Services designating the prime or subcontracting firm(s) as an approved Small Business Enterprise and document their team's SBE participation **prior to the award of a contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

DIVISION OF REVENUE AND ENTERPRISES SERVICES
SMALL BUSINESS ENTERPRISE
DEPARTMENT OF THE TREASURY
33 WEST STATE STREET, 5TH FLOOR
P.O. BOX 026
TRENTON, NJ 08625-0026
PHONE: 609-292-2146

<https://www.nj.gov/treasury/revenue/business-cert-program.shtml>

Interested firms that possess the required pre-qualifications mentioned above may obtain an RFP package by contacting William Mahan of DPMC at (609) 292-4234 or by e-mail to william.mahan@treas.nj.gov.

All competing firms are required to comply with the requirements of PL 1975, c. 127 (N.J.A.C. 17:27), regarding non-discrimination requirements in the performance of state contracts.

CHRISTOPHER R. GEARY, ASSISTANT DEPUTY DIRECTOR
CONTRACTS & PROCUREMENT
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
STATE OF NEW JERSEY
P.O. BOX 034
TRENTON, NJ 08625-0034