

SOLICITATION OF PROFESSIONAL SERVICES

STATE OF NEW JERSEY DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION (DPMC)

DPMC NUMBER: A1375-00 **SBE Set-Aside**
Expansion of DSS Cold Storage Capacity
Distribution Center
West Trenton, Mercer County, NJ

The DPMC is seeking to engage the services of an architectural firm with the objective to expand the DSS cold storage capacity by building an additional freezer adjacent to the current freezer and repair the current malfunctioning cold storage, within the Distribution Center in West Trenton. The DSS includes two main parts; the Distribution Center (Side Offices, Dry Goods Warehouse & Freezer/Cooler & the Server Room) and the office space (the 1st and 2nd floor). The DSS is about 109,000 square feet.

The scope of work for this project can be obtained via the DPMC web site at https://www.nj.gov/treasury/dpmc/project_major_advertisements.shtml

The consultant shall be a firm prequalified with the DPMC in: **Architecture (P001)** with a dollar rating of \$3 Million or greater. The firm shall also have in-house capabilities or identify sub-consultants prequalified in the following disciplines:

1. **Electrical Engineering P002,**
2. **HVAC Engineering P003,**
3. **Structural Engineering P007,**
4. **Fire Protection Engineering P010**
5. **Estimating/Cost Analysis P025,**
6. **Asbestos Design P037,**
7. **Asbestos Safety Control Monitoring P038 and**
8. **Lead Pain Evaluation P065**

The firm should also identify all other architectural, engineering and specialty disciplines necessary to complete the project as described in the scope of work.

DELIVERY INSTRUCTIONS

Preliminary technical proposals (DPMC 48B) are due to DPMC no later than **2:00 p.m., Thursday, December 07, 2023** and shall be submitted to William Mahan, Consultant Selection Coordinator, Contracts & Procurement Unit, DPMC, via email to the following email addresses: william.mahan@treas.nj.gov & jennifer.roeckel@treas.nj.gov.

Only Adobe PDF files will be accepted. The file size cannot exceed 20 megs. Hard copies will not be accepted.

Submissions received after **2:00 p.m., Thursday, December 07, 2023** will not be considered. Only firms currently prequalified with DPMC in Architecture P001 with a rating of \$3 Million or greater may submit. All joint venture firms must be separately prequalified in Architecture with at least one firm having a dollar rating of \$3 Million or greater.

Please note there is a maximum 40-page limit for preliminary technical proposals (form 48B) submitted for this project. Any information beyond the 40-page limit will not be considered.

Preliminary technical proposal forms (48B) are also available on the DPMC web site at <https://www.nj.gov/treasury/dpmc/forms.shtml>

Please note: all consultant(s)/sub-consultant(s) participating on the project team must be separately prequalified by DPMC in the discipline(s) for which they will be providing professional services. If a firm is not currently prequalified, a completed prequalification application must be received by **Friday, December 01, 2023 no later than 2:00 p.m.** in order for a firm to be eligible to submit on this project. Please visit the DPMC website at <https://www.nj.gov/treasury/dpmc/forms.shtml> to obtain a prequalification application (form 48A) or contact the prequalification unit at (609) 777-4561.

The consultant selection committee for this project will evaluate the preliminary technical proposals based upon:

1. Demonstration of the firm / project team's organization and
2. The firm / project team's experience on projects of a similar size and nature.

The consultant's project approach and implementation plan, schedule and cost estimating/budget control will be reviewed as part of the full technical proposals which will be submitted at a later date.

Small Business Enterprise Set Aside

Pursuant to N.J.A.C. 17:14-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

Note: This contract includes a goal of awarding 25 percent of the total contract value to either a prime or subcontract level. The consultant selected for award must produce copies of notice(s) from the Division of Revenue & Enterprise Services designating the prime or subcontracting firm(s) as an approved Small Business Enterprise and document their team's SBE participation **prior to the award of a contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

DIVISION OF REVENUE AND ENTERPRISES SERVICES
SMALL BUSINESS ENTERPRISE
DEPARTMENT OF THE TREASURY
33 WEST STATE STREET, 5TH FLOOR
P.O. BOX 026
TRENTON, NJ 08625-0026
PHONE: 609-292-2146

<https://www.nj.gov/treasury/revenue/business-cert-program.shtml>

Interested firms that possess the required prequalification mentioned above may obtain an RFP package by contacting William Mahan of DPMC at (609) 292-4234 or by e-mail to william.mahan@treas.nj.gov.

All competing firms are required to comply with the requirements of PL 1975, c. 127 (N.J.A.C. 17:27), regarding non-discrimination requirements in the performance of state contracts.

CHRISTOPHER R. GEARY, ASSISTANT DEPUTY DIRECTOR
CONTRACTS & PROCUREMENT
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
STATE OF NEW JERSEY
P.O. BOX 034
TRENTON, NJ 08625-0034